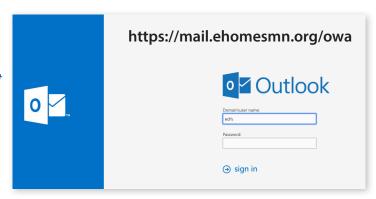# EPISCOPAL HOMES
TECHNOLOGY SERVICES

EMAIL ACCESS

EMAIL FROM WEBSITE

- Open your internet browser (Chrome, Firefox, Internet Explorer, Safari) and go to: **https://mail.ehomesmn.org/owa**

- **Domain\Username:** enter ech\ your-username-here

  Your username is the initial of your first name followed by your last name in most cases.

  For example: Dave Peterson would enter "ech\dpeterson"

- **Password:** [as assigned to you]

https://mail.ehomesmn.org/owa

Outlook

Domain\user name:
ech\

Password:

→ sign in

EMAIL ON MOBILE PHONE APPS:

You are not required to access work email through a mobile phone application, but you may add your work email account ["Exchange"] to your smartphone's email application, if you wish, by contacting Tech Support or using this information provided below. If the information below doesn't work for your device, please contact Tech Services to make an appointment for assistance:

- **Server:** mail.episcopalhomes.org *or* mail.ehomesmn.org
- **Domain:** ech
- **Username:** username**@episcopalhomes.org**
  Your username is the initial of your first name followed by your last name in most cases.
- **Password:** [as assigned to you]

(651) 632-8847
TECHSUPPORT@EPISCOPALHOMES.ORG

DISTRIBUTION LISTS

EPISCOPAL HOMES
TECHNOLOGY SERVICES

Full Name of Distribution List	Short Name of DL	Email Address of DL
All Episcopal Homes Staff	All_EH_STAFF	All_EH_Staff@episcopalhomes.org
Campus Building Managers	CBM	CBM@episcopalhomes.org
Culinary Leadership	CulLead	CulLead@episcopalhomes.org
ECH Census	ECHCensus	ECHCensus@episcopalhomes.org
TCU Census	TCUCensus	TCUCensus@episcopalhomes.org
Episcopal Home Care and Services Leadership	EHCSLead	EHCSLead@episcopalhomes.org
Executive Leadership	ExecLead	ExecLead@episcopalhomes.org
Finance Team	FinTeam	FinTeam@episcopalhomes.org
Front Desk Team (WC-IPC-ECH)	FDTeam	FDTeam@episcopalhomes.org
Gardens Census	GardensCensus	GardensCensus@episcopalhomes.org
Gardens Leadership	GardensLead	GardensLead@episcopalhomes
Housekeeping Team	HkpgTeam	HkpgTeam@episcopalhomes.org
IPC Census	IPCCensus	IPCCensus@episcopalhomes.org
IPC Leadership	IPCLead	IPCLead@episcopalhomes.org
KinderVillage Team	KVStaff	KVStaff@episcopalhomes.org
Life Enhancement team – ECH	LE-ECH Team	LE-ECHTeam@episcopalhomes.org
Life Enhancement team – Gardens	LE-GDNTeam	LE-GDNTeam@episcopalhomes.org
Maintenance	Maintenance	Maintenance@episcopalhomes.org
Marketing-DL	Marketing	Marketing@episcopalhomes.org
Nurse Managers - Gardens	NurseMGR-Gdn	NurseMgr-GDN@episcopalhomes.org
Nurse Managers - ECH	NurseMGR-ECH	NurseMgr-ech@episcopalhomes.org
Operational Leadership	OperationalLead	OperationalLead@episcopalhomes.org
Procession of Honor	POH	POH@Episcopalhomes.org
Senior Leadership	SeniorLead	SeniorLead@episcopalhomes.org
Spiritual Life-DL	Slife-DL	Slife-DL@episcopalhomes.org
Volunteer Team	Volunteer-DL	Volunteer-DL@episcopalhomes.org

(651) 632-8847

TECHSUPPORT@EPISCOPALHOMES.ORG